

**Position Title:** Member, ASHG Nominating Committee

## **ROSTER**

**Work Location:** Primarily remote.

**Impact/Description:** The Nominating Committee proposes the slate for the annual Board election to the Executive Committee for review and approval. The Nominating Committee also proposes annual committee appointments. All recommendations put forth by the Nominating Committee are based on applications and nominations that rise from the membership.

### **Position Roles and Responsibilities:**

- Provide input and recommendations to the board for strategic planning and other decisions in areas that support the Society's goals, mission, and resources.
- Participate in 2-3 phone calls per year.
- Review the qualifications of and recommend to the Executive Committee proposed nominees for election to the Board and appointment to committees and working groups.
- Other duties as needed.

### **Qualifications:**

- Must be a current ASHG member
- Substantial volunteer and leadership experience in ASHG committees and/or Board service
- Broad knowledge of genetics, genomics, science, research, or other topics relevant to ASHG members
- Knowledge of ASHG history, programs, and activities
- Good oral and written communication skills
- Interpersonal skills, including tact and diplomacy

### **Commitment:**

- Four-year term; no member may serve more than one consecutive term.
- In a typical year, the committee meets at least twice by teleconference: once in May to review nominations and applications for ASHG Board of Director slate positions and once in June to review applications and nominations for ASHG committee service. Both calls require 2-3 hours of preparatory material review.

### **Benefits:**

- Opportunity to engage, network, and exchange ideas with others interested in genetics
- Opportunity to continue the success of the organization by participating in the selection of the new leaders for the Society.
- Receive a Certificate of Service
- List the service on your resume/CV

### **Orientation:**

- Onboarding conference call to discuss expectations, current projects, and areas of interest